

Item No.	Classification: Open	Date: 23 May 2022	Meeting Name: Strategic Director of Housing and Modernisation
Report title:		GW 2 - 2 Linden Grove & 17-19 Woodvale Works Contract	
Ward(s) or groups affected:		Nunhead & Dulwich Wood	
From:		Director of New Homes	

RECOMMENDATION(S)

That the Strategic Director of Housing and Modernisation:

1. Approves the award of works contract for 2 Linden Grove and 17-19 Woodvale to Bonds Builders & Contractors Ltd (Bonds Builders) for contract sum of **£2,447,751** commencing from May 2022 for a period of 45 weeks.

BACKGROUND INFORMATION

2. Planning permission granted for Linden Grove is expected to be received during April 2022 for the construction of six council homes. The planning reference number is 21/AP/2449 and 17-19 Woodvale's planning permission was been granted on 20 October 2021, for the construction of six council homes. Planning reference number 21/AP/2453.
3. All homes will be let at council rent.
4. The works to both buildings comprise of the conversion, refurbishment and extension of the two existing hostels to create self-contained flats, including general external refurbishment and landscaping works. 2 Linden Grove also includes the development of two houses.
5. As the scheme is to deliver affordable housing, no VAT considerations will apply.
6. The procurement strategy was the subject of a Gateway 1 report which was approved by Director of Customer Experience (SDCE) on 23 July 2019.
7. Tenders were sought based on using the JCT Design & Build Contract 2016 (with Southwark's standard amendments) together with Southwark's Employers Requirements and the Stage 3+ scheme design information. The tenders were sought from providers from the councils approved list. (As set out in the gateway 1 report).

8. Expression of interest (EOI) were uploaded to the portal on 10 September 2021, to all contractors listed in the closed report (appendix 1 paragraph 3.3 table 2). Three tenders were returned by the due date with two contractors confirming they would not be submitting a bid.
9. The tendering exercise was undertaken using the council e-procurement system Pro-Contract.
10. The ITT was issued on 4 October 2021, the tender period was six weeks. The tender closing date was 12 November at 5pm. The sealed bids were opened by the council's legal department on Monday 15 November.
11. The works contract will be for a fixed period of 45 weeks from the date of the transfer of site possession from the council to the contractor. Excluding eight weeks for design development.
12. As part of the council's Charter of Principle residents have been consulted throughout the design and development stages of the project and have made essential contribution to shaping the improvements to the landscaping and open space areas.

Procurement project plan (Key Decision)

13.

Activity	Completed by/Complete by:
Forward Plan for Gateway 2 decision	03/02/2022
Briefed relevant cabinet member (over £100k)	15/07/2019
Approval of Gateway 1: Procurement Strategy Report	23/07/2019
Invitation to tender	04/10/2021
Closing date for return of tenders	12/11/2021
Completion of evaluation of tenders	26/11/2021
DCRB Review Gateway 2:	07/02/2022
Notification of forthcoming decision – Five clear working days	20/04/2022
Approval of Gateway 2: Contract Award Report	29/04/2022
Scrutiny Call-in period and notification of implementation of Gateway 2 decision	12/05/2022
Contract award	16/05/2022
Add to Contract Register	16/05/2022
Contract start	16/05/2022
Publication of award notice on Contracts Finder	16/05/2022

Activity	Completed by/Complete by:
Contract completion date	26/05/2023

KEY ISSUES FOR CONSIDERATION

Description of procurement outcomes

14. The results of the tender process was presented to the procurement panel on 7 December 2021. The directive was to proceed with the appointment of the highest ranking contractor subject to firming up outstanding clarifications matters which have been resolved. These are detailed in the closed report (appendix 2).
15. Bonds provided the most economically advantageous tender. The scoring is as follows:

OVERALL SCORES	Total Achievable Score	Tender 2	Bonds Builders	Tender 3
Weighted Price Score	65%	64.89%	65%	45.33%
Weighted Quality Score	30%	15.60%	19.20%	16.80%
Weighted Social Score	5%	2.40%	3%	1.80%
Overall Score	100%	82.89%	87.20%	63.93%
Overall Ranking		2nd	1st	3rd

16. This tender sum is below the pre-tender cost estimate for the works (estimated by the employer's agent Quantity Surveyor) at £3,060,000.
17. It is noted that Bonds Builders are the preferred contractor for two further schemes within the New Homes Development Team. They have confirmed that they have capacity and resources to deliver the programme and they have confirmed their commitment to working with the council. Their programme and resources will be scrutinised during the construction phase should they be awarded the contract.
18. The scheme has been tendered based on current employer's requirements.

Key/Non Key decisions

19. This report deals with a key decision.

Policy implications

20. The development of these 12 new homes aligns with the council's principles and visions for a new housing strategy which is aimed at increasing the availability, affordability and quality of homes in the borough. The new homes will play a key role in assisting the council to achieve its target of building 11,000 new homes by 2043.

Tender evaluation

21. The Gateway 1 report originally advised the scoring would be 60/25/15 (price/quality/social value) and that any deviation from this scoring ratio should be decided by the Director of New Homes based on current market conditions and recent experience. The weightings for this tender evaluation was based on 65/30/5 price/quality/ social value (SV) as approved by the Director of New Homes. This is because with such few units we wanted to ensure the quality was emphasised to the contractor as a key focus on these refurbishments. Also for a more attractive tender package to encourage sufficient returns.
22. Tenderers were required to provide information to support their quality submission that demonstrated their ability to fulfil the requirements of the contract, the eight questions asked were focused around the following:
 - a. Experience 6%
 - b. Quality and Value For Money 6%
 - c. Capacity and Resourcing 6%
 - d. Health & Safety/Fire Safety 6%
 - e. Project Specific 6%
 - f. Social Value 5%
23. The questions within the quality assessment were weighted equally and detailed in the tender evaluation assessment criteria included within the tender documents.
24. Tenderers were required to provide a contract sum, and a contract sum analysis that was evaluated by Baily Garner.
25. The evaluation of the tender sum was calculated on the basis of the lowest tender and median score equalling 65% of the marks.

Lowest Price Scoring:

26. Price weighting is calculated by **Lowest Tender Sum divided by Tender sum** multiplied by 65%.
27. Three tender submission were received out of the five contractors invited to tender. One contractor withdrew due to lack of resources, another advised that after reviewing the tender submission they only wanted to

tender for 17-19 Woodvale and therefore did not submit a bid as the projects had been combined.

28. Some bidders did approach the council for a site visit. The site itself is publicly accessible for the bidders so they had the ability to access the site to carry out their own assessments externally but only Bonds Builders arranged an internal visit.
29. A number of clarifications were received during the tender period. These ranged from drawing, planning, contamination and landscaping. All responses were managed through the tender portal for transparency to all bidders.

Tender evaluation

30. The quality submission was evaluated by council officers and a representative from the employer's agent Bailey Garner. A tender moderation meeting was held on 29 November 2021 with the officers, Baily Garner and two of the New Homes Team Project managers.
31. A consensus scoring sheet and scoring method was used for the evaluation.
32. The price submission and contract sum analysis (CSA) were scrutinised by the Quantity Surveyor from Baily Garner.
33. The tender price was calculated on the basis of the lowest bidder's price receiving the highest percentage point at 65%. The remaining bidder's price was awarded a score based on the percentage difference.
34. All three bidders met the quality threshold and scores i.e. minimum two out of five marks in accordance with the assessment criteria. The successful bidder scored higher in both the quality and social assessment.
35. Following a review of the price submission, it was noted the prices had not been based upon the planning conditions for the site, therefore further clarification was sought to confirm with tenderers that their prices are still applicable inclusive of the conditions.
36. This exercise had not increased any of the original tender submission.
37. Taking into account the above it should be noted that Baily Garner are satisfied that Bonds have responded comprehensively to the clarifications still represents a contract that is value for money.
38. The full tender report compiled by Baily Garner is included at appendix 1 to the closed report

Plans for the transition from the old to the new contract

39. Not applicable

Plans for monitoring and management of the contract

40. The council's contract register publishes the details of all contracts over £5,000 in value to meet the obligations of the Local Government Transparency Code. The report author must ensure that all appropriate details of this procurement are added to the contract register via the eProcurement System.
41. The project clienting, including the management and administration of contractor appointment, will be run and resourced through the new homes development team in the asset management division of the housing & modernisation department. Performance of the consultant team will be subject to constant scrutiny and monthly formal review including reviews on cost, quality and programme. The officer client team will use a number of mechanisms for monitoring and controlling the financial and programme performance of the contract, including.
42. The Principle Designer role is also being undertaken by Baily Garner so that the Council fulfils its duties under the Construction (Design & Management (CDM) regulations 2015.
43. In addition to the above a Quality Inspector will be procured to manage the construction quality, snagging and report issues such as defects.
44. Quotes have been obtained from various companies after evaluation a direct award offer will be made to Silver as they have produced the most competitive price in line with our scope of works and a GW1/2 will be presented to the Director of New Homes as it is within his threshold of authority.
45. There will be a strict monitoring processes in place to ensure that the performance of both the contractor and the councils appointed consultants this will include:
 - Monthly site progress meetings held with the contractor and project team including review of progress against programme
 - Monthly site progress reports to be provided by the contractor
 - Monthly financial statements from the contractor which will be verified by the employments agent and quantity surveyor
 - Monthly cost plans from the quantity surveyor (to monitor the projects budget & variations)
 - Change management documentation (to capture any changes to the specification and budget)
 - Regular review of risk and issues
 - Regular review of request for information (RFI)

- Regular tracking and tracing of critical actions/issues
 - Monitoring of contractor and consultants performance
 - Periodic project team 'look ahead' workshops covering key phases of work and risks.
 - Annual performance reviews as required by contract standing orders
46. Payments will be made on a monthly basis of a valuation that has been verified and agreed by the employer's agent Baily Garner.
47. Internal governance arrangements for the programme were reported to cabinet in December 2014. These confirmed that ultimate responsibility for the overall programme resides with the delivery programme board, chaired by the strategic director of housing & modernisation.

Identified risks for the new contract

RISK		RISK LEVEL	MITIGATION ACTION
1	Planning Risk: Delay to start on site due to onerous level of pre-planning conditions	Medium	The new homes delivery PM will assist where possible and liaise with the planning team to help mitigate delays with the discharge of all planning conditions. A planning tracker will be in place this will be monitored on a regular basis owned by contractor and their design team.
2	Site Risk: Risk below the ground increasing the cost and scope	Medium	The Council has received ground investigations reports to inform the foundation design. There is an unknown services running through the site investigations including CCTV have been carried out which suggest that this is a redundant drainage. Further investigations will be carried out once the contractor takes possession of the site. Contamination and unforeseen obstructions below ground an uplift cost is included in budget to cover these risk.
3	Cost Risk:	Medium	The form of contract used for this project is a JCT Design and Build

	Risk that project cost overruns		<p>2016 contract and the contract sum is all-inclusive subject to any provisional sums and future variations.</p> <p>All the surveys which the council anticipates will be necessary have been carried out which should help militate against there being any unforeseen site conditions or abnormalities.</p> <p>There will be a change management process in place to capture any variations and this will be fully scrutinised by Baily Garner and senior council colleagues prior to an instruction.</p> <p>Value engineering will take place where necessary to ensure that the budget is achieved. It should be noted that the employer's agent has advised that volatility in the market is causing overruns on a number of schemes across London and have proposed an increased contingency to reflect this.</p>
4	<p>Contractor Insolvency: Risk the contractor goes into administration and cannot continue with the works during any stage of the programme</p>	Low	<p>The New Homes Development Team has undertaken a credit check on Bonds Builders and Contractors and is satisfied that the credit scoring is satisfactory.</p> <p>A performance bond at 10% of the contract value will be provided with this contract.</p>
5	<p>Contractor performance and quality risk: Risk the contractor does not perform to programme and quality standard are not adhered to</p>	Low	<p>The project manager/project officer and consultants Baily Garner will frequently visit to ensure works are progressing in accordance with the programme and staged payments.</p> <p>The Council will also appoint a Quality Inspector who will make</p>

			random weekly visits to inspect the building workmanship quality
6	Resourcing risk: Contractor has inadequate resources and management arrangements to mobilise and deliver the contract	Low	The New Homes Delivery Team will monitor the contract and regularly review performance.
7	Party wall risk: Party wall agreement will be required	Low	The council will appoint a Party Wall Survey to commence the process of identify the properties where notices will need to be served and commence the process of issuing the award notices in a timely manner
8	Daylight/Sunlight risk: Risk of effect on residents homes	Low	The council is in the process of appointing a daylight/sunlight survey to ascertain whether there are any potential issues. A meeting is in the pipeline with property services and legal to review the appropriation of land for planning purposes
9	Covid-19/Brexit	Medium	At the time of writing there could be supply chain delays, labour shortages and new methods of working that may impact upon timescales for delivery. This will be monitored against national and local guidance on policy and supply change activity including the Construction Leadership Council (CLC) guidelines.
4.	Ukraine/Russia Conflict	Low	Should the conflict between Ukraine and Russia continue for a prolonged period we are at risk of supply chain delay. To mitigate this the Employers Agent will liaise with the contractor on ways to reduce reliance on specification items that would be impacted and implement an early warning system to allow time for alternative procurement.

Other considerations (For Housing Department works contracts only)

48. The contractor has priced for 10% performance bond, of the contract value. Liquidated damages will be applied to cover loss or council's costs in the

event of late completion. The contractor is required to provide insolvency insurance cover.

49. The council has standard specifications in a number of areas of work and these will be used as appropriate. This will include using the council's housing design standards.

Community equalities (including socio-economic) and health impacts

50. The provision of 12 new quality homes provides a positive impact on health inequalities, as the scheme is designed to current quality and space standards that will contribute towards addressing health inequalities. 50% to 100% of the new homes will be allocated to existing residents/those in housing need in the borough, residents who are living in overcrowded conditions, or unsuitable housing will benefit. In addition to this rent levels are set at council rent, that are lower than London Affordable rent levels and market rent levels making them genuinely affordable. Health and wellbeing are further addressed by providing residents of Linden Grove new houses with private garden amenity space and general amenity for the block. Similar to Woodvale where a communal serviced garden is to provide families with outdoor space, along with communal landscaping and a cycle rack for healthy living.
51. The proposals to increase the supply of affordable, good quality homes will benefit households in need from all Southwark communities, and will increase the housing options available for older people and people with disabilities.

Equalities and Community impact statement

52. The 2020 Route to 11,000 Housing Strategy for Southwark, highlights an acute shortage of council housing and a continuing need for affordable housing. 20,000 residents are currently on the council's waiting list; and there are 52,597 homes in management. The borough is experiencing very high house prices that are outside the reach of many of its residents. It has the highest house prices in the housing sub-region. The average property price in the borough is £654,779 which is an increase of 3.9% in the last year. This compares with the average London property price of £603,855 which is a change of 1.4% in the last year. The rental market in the borough is also experiencing high rent levels with average lower quartile rent for a two bed in excess of £2,000 per month. The average income per household is £31,000, making ownership and rental options out of reach.
53. At the time of the 2011 census there were 18,547 overcrowded households in Southwark, a higher number, and a higher percentage (15.3%), than any of the other four boroughs in the sub-region. Over the period 1981-2012 the population of Southwark increased by 34%, the fastest growth in the sub-region by some margin. This helps to demonstrate a continuing need for more homes and particularly for affordable homes in the borough.

54. Cabinet agreed a new vision for Southwark through its 2013 to 2043 housing strategy which included a principle to use every tool at our disposal to increase the supply of all kinds of homes across Southwark.
55. The proposals to increase the supply of affordable, good quality homes will benefit households in need from all Southwark communities, and will increase the housing options available for older people and people with disabilities.
56. Those households in the vicinity of the new developments may experience inconvenience and disruption in the short term, whilst works are taking place but such communities will benefit in the longer term from the provision of new homes. Particularly as 50%-100% of these homes will be let to existing tenants from the local area subject to an agreed local lettings policy.
57. Local residents will continue to be consulted at each stage of the development proposals as outlined in the charter of principles agreed by cabinet in November 2014. The council will ensure that any residents affected by works will be notified prior to works commencing.

Climate Change Implications

58. The development will comply with Building Regulations Part L that addresses the conservation of fuel and power, and guarantees eco-friendly efficient properties and minimise carbon emissions, as part of a drive towards a greener future.
Both projects will be fuelled via air source heat pumps for more eco-friendly living and lower cost of bills for our residents.
59. The scheme will also incorporate landscape improvements, providing a new place space. The new homes have mechanical and heat recovery ventilation systems. The cumulative CO2 savings on site are estimated at 60.9% against a Part L 2013 compliant scheme.

Social Value considerations

60. The Public Services (Social Value) Act 2012 requires that the council considers, before commencing a procurement process, how wider social, economic and environmental benefits that may improve the wellbeing of the local area can be secured. The social value considerations included in the tender (as outlined in the Gateway 1 report) are set out in the following paragraphs in relation to the tender responses, evaluation and commitments to be delivered under the proposed contract.
61. The council's approach to procurement of design, development and construction process will ensure a requirement to maintain and improve the sustainability of each tendered project.

62. A low energy, efficient and cost effective building engineering services design that keeps running costs to a minimum will be an essential component of the project brief. Key considerations will include:
- Consideration of whole life-cycle costs.
 - Sustainable sourcing.
 - Incorporation of environmentally benign heating and lighting provision.
 - Provision of facilities and equipment to encourage the re-use and recycling of materials including, where practical, water recycling.
 - Ensuring projects achieve Code of Sustainable Homes criteria or any successor requirement.
63. The appointed contractor will be participating in a local employment and training initiative in line with Southwark Economic Wellbeing Strategy 2012-20. The initiative will generally conform to any local government policy including requirements set-out by the Homes and Community Agency and/or Greater London Authority that generally will encompass the contractor, wherever possible, being encouraged to employ local subcontractors and labour and shall involve the training and employment of local people. Such employment and training will be relevant to the needs of the local community.
64. Bonds Builders social value offer also includes the following but not limited to :
- Support two apprentices working on these project across the contract's duration
 - Ensure that the percentage of local labour on our projects will be in excess of 70% (taken from Southwark and/or the immediate surrounding boroughs)
 - Review periodically its selection criteria and procedures to maintain a system where individuals are selected, promoted and treated solely on the basis of their merits and abilities, which are appropriate to the job.

Economic considerations

65. The design brief for the new homes will be developed in consultation with the 'user client' officers and make it clear that the council is seeking developments that are not only attractive and functional in their design but also durable and easy to maintain with low running costs.
66. The council is an officially accredited London Living Wage (LLW) Employer and is committed to ensuring that, where appropriate, contractors engaged by the council to provide works or services within Southwark pay their staff at a minimum rate equivalent to the LLW rate. The 11,000 new homes programme is a strategically important undertaking for the council and its benefits are expected to be realised in a number of ways, including the recruitment of qualified staff, retention of staff and an improved service

delivery to the council. Bonds Builders and Contractors have confirmed as part of their tender return that they pay their directly employed staff and subcontractors the London Living Wage and have processes in place to monitor this.

67. Following award, quality improvements and costs implications linked to the payment of LLW will be monitored as part of the contract review process.

Social considerations

68. The new housing will provide high quality affordable housing for local people in need of accommodation. 50% of these homes will be made available to existing tenants in the local area based on an agreed local lettings policy. The remainder will be made available to other households in need of accommodation from the council's housing register. However, the council is consulting with residents about a new local lettings policy, which could mean that up to 100% of new council homes are let to local residents. However, the council is currently consulting with residents about a new local lettings policy, which could mean that up to 100% of new council homes are let to local residents.

69. The new rented homes will be let at council rent levels.

70. The contractor is obliged to work with the council's approved local employment and skills agencies to recruit borough residents into construction industry apprenticeships. The requirement outlined in the tender documents was to meet the Fairer Future criteria of 1 apprenticeship per £1m of spend; which results in two placement for this project.

Environmental/Sustainability considerations

71. By investing in high quality, well designed buildings and estates the council aim to achieve positive impacts which will benefit the environment and increase the stock of environmentally friendly buildings within the borough.
72. As part of the design development process, there will be a requirement for environmental assessments to be completed, with a view to identifying what impact would be caused by any proposed development.

Market considerations

73. The market for construction related works is good. Due to external factors, contractors are experiencing material shortages and delays with procurement / staff labour these items are being brought forward wherever possible.

Staffing implications

74. There are no specific staffing implications to this report.

Financial implications

75. The value of the contract arising from the procurement described in this forms part of a wider programme. The associated on costs include contingency routinely added to all design and build contracts to cover unknown risks.
76. The costs of delivery of new council rented homes will be financed from resources supporting the housing investment programme, including borrowing if required.

Investment implications

77. The cost of this contract will be charged to the respective project cost programmed in the capital allocation for new homes delivery budgeted within the council's housing investment programme.

Second stage appraisal (for construction contracts over £250,000 only)

78. Not applicable

Legal implications

79. Please see paragraph 86

Consultation

80. Residents on Linden Grove, Woodvale and the surrounding neighbourhood have been involved in door to door consultation as requested by the ward councillors by Council officers from the start of this development proposal as outlined in the Charter of Principles agreed by Cabinet in November 2014. Resident will continue to be kept up to date through the construction stage of the project residents by regular newsletters and drop-in events such as coffee mornings. The council's common place website will be also be updated on a regular basis.

Other implications or issues

81. Not applicable

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Strategic Director of Finance and Governance (H&M22/002)

82. The report seeks approval from the Strategic Director of Housing and Modernisation to award the works contract to build new council homes at the former hostel sites at 2 Linden Grove and 17-19 Woodvale to Bonds

Builders and Contractors Ltd. The scheme will deliver 12 new homes for a sum of £2,447,751.

83. Full details of the financial implications and associated funding are detailed in the Closed version of the report.

Head of Procurement

84. The Strategic Director of Housing and Modernisation approves the award of works contract for 2 Linden Grove and 17-19 Woodvale to Bonds Builders & Contractors Ltd for a value of £2,447,751 commencing 3 May 2022 for a period of 45 weeks.
85. The Strategic Director of Housing and Modernisation notes the details of the procurement are detailed in paragraphs 21 to 38, management and monitoring of the contract are detailed in paragraphs 40 to 46, the risks are detailed in paragraph 48, the impact on equalities, health and climate change are detailed in paragraphs 50 to 59, social value commitments are detailed in paragraph 64 and confirmation of the payment of London Living Wage is detailed in paragraph 66.

Director of Law and Governance

86. This report seeks the approval of the Strategic Director of Housing and Modernisation to the award of the works contract for 2 Linden Grove and 17-19 Woodvale to Bonds Builders as further detailed in paragraph 1. At this contract value, the relevant chief officer may take the decision.
87. Contract Standing Order 4.3 requires that for contracts of £100,00 or more to below the Public Contract Regulation threshold of £4.7m (net of VAT), there is a requirement to take all reasonable steps to obtain at least five tenders, and those invited must be selected from the council's works approved list. As noted in paragraph 27, five contractors were invited to tender from the approved list and three bids were submitted. Using the evaluation methodology set out in the invitation to tender, the council has identified Bonds Builders as having submitted the most economically advantageous tender, and they are therefore recommended for award.
88. The Strategic Director's attention is drawn to the Public Sector Equality duty (PSED General Duty) under the Equality Act 2010, which requires public bodies to have regard, when making decisions, to the need to eliminate discrimination, advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic and those who do not share it. The Strategic Director is specifically referred to the community, equalities (including socio-economic) and health impacts at paragraphs 52-61 setting out the consideration that has been given to equalities issues which should be considered when approving the recommendations in this report.

89. Contract Standing order 2.3 requires that no steps are taken to award a contract unless the expenditure involved has been included in approved estimates, or is otherwise approved by the council. Paragraphs 77-79 confirm the financial implications of this award.

PART A – TO BE COMPLETED FOR ALL DELEGATED DECISIONS

Under the powers delegated to me in accordance with the council’s Contract Standing Orders, I authorise action in accordance with the recommendation(s) contained in the above report (and as otherwise recorded in Part B below).

Signature: Michael Scorer..... Date: 11 May 2022
Strategic Director of Housing and Modernisation

PART B – TO BE COMPLETED BY THE DECISION TAKER FOR:

- 1) All key decisions taken by officers
- 2) Any non-key decisions that are sufficiently important and/or sensitive that a reasonable member of the public would reasonably expect it to be publicly available (see ‘FOR DELEGATED DECISIONS’ section of the guidance).

1. DECISION(S)
As set out in the recommendations of the report.
2. REASONS FOR DECISION
As set out in the report.
3. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED BY THE OFFICER WHEN MAKING THE DECISION
Not applicable.
4. ANY CONFLICT OF INTEREST DECLARED BY ANY CABINET MEMBER WHO IS CONSULTED BY THE OFFICER WHICH RELATES TO THIS DECISION
none

5. NOTE OF ANY DISPENSATION GRANTED BY THE MONITORING OFFICER, IN RESPECT OF ANY DECLARED CONFLICT OF INTEREST

If a decision taker or cabinet member is unsure as to whether there is a conflict of interest they should contact the legal governance team for advice.

none

6. DECLARATION ON CONFLICTS OF INTERESTS

I declare that I was informed of no conflicts of interests.*

or

~~**I declare that I was informed of the conflicts of interests set out in Part B4.***~~

(* - Please delete as appropriate)

* Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the council is required to put in place a scheme for recording and publishing some officer executive decisions. This process is sometimes referred to as "Regulation 13(4)".

BACKGROUND DOCUMENTS

Background documents	Held At	Contact
Gateway 1 report	Title of department / unit address	Name Phone number
Link: \\bsth-hou-ns1\housing_shared\Asset Management\New Homes Delivery Team\Programme\Procurement\2019 Contractor Procurement		

APPENDICES

No	Title
n/a	

AUDIT TRAIL

Lead Officer	Stuart Davis, Director of New Homes	
Report Author	Leonie Bartlett, Project Manager	
Version	Final	
Dated	20 April 2022	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Strategic Director of Finance and Governance	Yes	Yes
Head of Procurement	Yes	Yes
Director of Law and Governance	Yes	Yes
Cabinet	n/a	n/a
Date final report sent to Constitutional Team		11 May 2022